

APPENDIX 1

Ms Suzanne Wylie
Belfast City Council
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Voluntary and Community Division
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Date: 15 June 2018

CO1-17-23349

Dear Ms Wylie,

Community Support Programme: Letter of Variance 1 April 2018 to 31 March 2019 - Advice Sector Support for Welfare Reform

This Letter of Variance replaces the revised approval issued on 24 May 2018

1. Revised Approval

The purpose of this letter is to effect certain amendments and variations to the Contract for Funding constituted by the letter dated 30 March 2018, following the Department's decision to revise the financial offer by allocating funding for;

- o Advice Sector Support for Welfare Reform, and
- o Advice Sector Support for Universal Credit Implementation.

Accordingly upon your Council's acceptance of this offer as hereinafter provided, the said Letter of Offer shall be amended and have effect as if:-

- i. for paragraph;

The award is as follows:

Community Support General	£829,405.44
Advice Grant	£607,928.42
Total CSP Award	£1,437,333.86

there was substituted the new paragraph

The award is as follows:

Community Support General	£829,405.44
Advice Grant	£607,928.42

Advice Sector Support for Welfare Reform

Salaries

£191,525.88

- 2 (1WTE) Frontline Advisers based in Citizens Advice North Belfast - £21,575.04
- 1 Frontline Adviser based in Citizens Advice Suffolk & A'Town £22,297.56
- 1 Frontline Adviser (0.5 WTE) based in Citizens Advice West Belfast – £10,787.52
- 1 Frontline Adviser (0.5 WTE) based in Citizens Advice Shankill Road – £11,042.40
- 1 Frontline Adviser based in Citizens Advice East Belfast - £22,767.36
- 1 Frontline Adviser based in Neighbourhood Development Agency (NDA) – £25,764.00
- 1 Frontline Adviser based in East Belfast Independent Advice (EBIAC) – £25,764.00
- 1 Frontline Adviser based in Ballynafeigh Community Development Association (BCDA) £25,764.00
- 1 Frontline Adviser based in North Belfast Advice Consortium (NBAC) - £25,764.00

Additional Support

£32,000.00

- 2 (1WTE) Frontline Advisers based in Citizens Advice North Belfast - £4,000
- 1 Frontline Adviser based in Citizens Advice Suffolk & A'Town – £4,000
- 1 Frontline Adviser (0.5 WTE) based in Citizens Advice West Belfast – £2,000
- 1 Frontline Adviser (0.5 WTE) based in Citizens Advice Shankill Road – £2,000
- 1 Frontline Adviser based in Citizens Advice East Belfast – £4,000
- 1 Frontline Adviser based in Neighbourhood Development Agency (NDA) – £4,000
- 1 Frontline Adviser based in East Belfast Independent Advice (EBIAC) – £4,000
- 1 Frontline Adviser based in Ballynafeigh Community Development Association (BCDA) £4,000
- 1 Frontline Adviser based in North Belfast Advice Consortium (NBAC) - £4,000

Advice Sector Support for Universal Credit implementation

Universal Credit Training Package

£10,800.00

- 3 Front Line Advisers in Neighbourhood Development Association
- 3 Front Line Advisers in Falls Community Council
- 4 Front Line Advisers in Springfield Charitable Trust
- 3 Front Line Advisers in Greater Turf Lodge Residents Association
- 5 Front Line Advisers in Upper Springfield Advice Services

Digital Support package

£34,047.84

- Greater Turf Lodge Residents Association - £5,239.30
- Falls Community Council- £6,994.45
- Upper Springfield Advice Services - £7,300.48
- Springfield Charitable Association - £6,990.36
- Neighbourhood Development Association - £7,523.25

Total CSP Award

£1,705,707.58

2 Acceptance

This letter is issued in duplicate and accordingly if the Organisation is prepared to accept the variance to the original Contract for Funding please return one complete copy of this letter duly signed and dated on behalf of the Organisation within 4 weeks from the date of this letter. Failure to return the acceptance within this period shall result in the offer being deemed as withdrawn.

3. Availability

The foregoing offer shall remain open a period of 4 weeks from the date of this letter. Failure to return one complete copy of this letter duly signed and dated on behalf of the Organisation within this period shall result in the offer being deemed as withdrawn.

Yours sincerely

Peter Toner
Head of Business Support and Charities Team
Voluntary and Community Division
ACCEPTANCE

OFFICIAL GRANT

I _____ have authority **on behalf of**
(Name of Chief Executive in Block Capitals)

(Name of Council in Block Capitals)

accept the revised offer of Grant set out in the Letter of Variance dated 15 June 2018 and agree to deliver the above programme on the terms and conditions contained in the Letter of Offer and the Memorandum of Understanding dated **30th March 2018**.

_____ Date _____

Signed Chief Executive

